

Job Title: Aftercare Position
Location: Richmond, KY
Application Deadline: until filled
Start Date: August 20, 2018
Job Type: Part-time, hourly



Job Description: St. Mark Catholic School is seeking a part-time Aftercare worker. Qualified candidates must have the ability to work after school hours from 3pm-6pm Monday – Friday, or a majority of those days. Applicants should possess a passion for working with young children and a professional, positive attitude. The Aftercare worker functions as a member of a Catholic school faculty, supporting the philosophy and mission of the school and instructing students in all grade levels. The person in this position is expected to support the religious dimension of the school and have capabilities in the areas of instructional design, classroom management and communication skills. The Aftercare worker is under the direction of the principal in all school matters and is obligated to observe conscientiously all regulations of the local school to which she/he is contracted, as well as policies of the Catholic Schools Office.

Job Requirements:

1. H.S Diploma/GED/or higher
2. Negative TB test
3. Ability to pass a background check from all states lived in within last 5 years
4. Ability to pass a Criminal Abuse and Neglect (CAN) Check
5. Must attend Orientation I & II training class
6. Must attend a Pediatric Head Trauma and Abuse class
7. Must complete 15 hours of training within 1 year of hire date
8. CDA credential or
9. Working towards an Early Childhood or Elementary Degree
10. Ability to stand, sit, bend frequently, and lift 25 pounds

Job Preferences:

1. 2 years+ experience developing, implementing, and assessing developmentally appropriate and meaningful curriculum for children age 2-10 years
2. B.A. in Early Childhood or Elementary Education
3. CPR/1st Aid

Application Instructions: Applications can be found on the Diocesan webpage. Resumes and cover letters may be sent to Cathy Cornett at cathycornett@saintmarkcatholicsschool.com